

## TARANAKI ELECTRICITY TRUST

### MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 18 SEPTEMBER 2024 AT 9.05 AM

#### **Present**

Mr Erwood (Chairman), Messrs Bedford, Jamieson, McDonald & Hassall; Mrs Stevenson.

#### **Apology**

An apology was received and sustained from Mr Davey.

Stevenson/Bedford

#### **Delegation of authority**

The meeting confirmed that Mrs Stevenson could use Mr Davey's delegation of authority in the meeting.

Erwood/Jamieson

#### **Trustees update**

Mrs Stevenson advised that she and Mr Bedford had attended the opening of the new green at Bowls Waitara. She had also met with Nga Pekanga Catholic Maori Charitable Trust. Discussions had also taken place regarding the organisation of events in Waitara. Mr Erwood advised that he had had an initial meeting with the Stratford Business Association and a follow-up meeting with Ward B Trustees will take place in November.

#### **Declarations of conflicts of Interest**

Mr Stevenson – Waitara High School.

Mr Jamieson – Tutaki Youth Trust.

Mr Erwood – Stratford Golf Club and Stratford District Council.

#### **Minutes**

The minutes of the meeting held on 14 August 2024 were confirmed.

Bedford/Stevenson

#### **Matters Arising**

There were no matters arising.

#### **Grants**

##### **1. Taranaki Men's and Mixed Netball Association**

The application was declined.

Bedford/Jamieson

**2. Taranaki R.A.T.S**

Mr Jamieson moved, seconded by Mr Erwood, that \$5,200.00 be awarded for rent and power.

Mrs Stevenson moved an amendment, seconded by Mr Bedford, that \$1,000.00 be awarded for rent and power. The amendment was put to the meeting and carried.

The amended motion then became the substantive motion and was put to the meeting and carried.

Stevenson/Bedford

**3. Larkin Mills**

The application was declined.

Erwood/McDonald

**4. Age Concern Taranaki Inc**

\$15,000.00 for social, music and health programmes in Waitara, Inglewood and Stratford, with the uplifting deferred until October.

Bedford/Stevenson

**5. Waitara Swimming Club**

\$16,880.00 for pool hire and swimming programme.

Erwood/McDonald

**6. Madeline Hobo**

\$2,000.00 to represent New Zealand at ice swimming.

Erwood/Bedford

**7. Inglewood Bowling Club**

\$1,000.00 for oven and dishwasher. Chairman Erwood used his casting vote to approve.

Stevenson/McDonald

**8. TET Athletics Taranaki**

The application was deferred.

**9. Te Roopu Pukaaka Kapahaka Society Inc**

\$10,000.00 for waiata Haka Karanga Kaikorero (Punga Festival) and sports day.

Stevenson/Bedford

**10. Tataarakihi Taranaki Primary School Kapahaka Festival**

The application was declined.

Erwood/Bedford

**11. Durham Road Hall Society**

\$1,000.00 for emergency doors and store room repairs.

Jamieson/McDonald

**12. Waitara High School**

Mrs Stevenson left the meeting at 9.34am.

\$40,000.00 for outdoor activity area.

Erwood/Bedford

Mrs Stevenson returned to the meeting at 9.36am.

**13. South and Central Taranaki Home Educators**

The application was declined.

Jamieson/Stevenson

**14. Taranaki Retreat Trust**

The application was declined.

Bedford/McDonald

**15. Te Kiwai Matau o Ngaruahine Charitable Trust**

The application was declined.

Stevenson/McDonald

**Correspondence**

**1. Bishop's Action Foundation**

It was agreed to seek more information on the proposed work with the Stratford Golf Club. Details on time and costing will also be sought.

**2. Ngati Mutunga Community Development Charitable Trust**

A request for an extension of time for the uplift of the grant was approved.

Bedford/Stevenson

**3. Manukorihi Hapu Charitable Trust**

A request for an extension of time for the uplift of the grant was approved.

Erwood/Jamieson

**4. Pembroke Primary School**

A request for an extension of time for the uplift of the grant was approved.

Erwood/Jamieson

A schedule of correspondence covering the period 10 August 2024 to 13 September 2024 had been circulated. It was resolved that inwards correspondence be received and outwards approved.

Bedford/McDonald

## Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

<b>ACCOUNTS PAID TO BE RATIFIED</b>		<b>For meeting 18.09.24</b>	
DC 16/08/24	Belinda Burke	Marinoto consultant	800.00
DC 16/08/24	Corporate Trustee Services	Custody fee	906.67
DC 16/08/24	Computerwise	McAfee monitoring	9.78
DC 16/08/24	Embark Solutions	Monthly software fee	288.31
DC 16/08/24	Iain Hines	Trust deed review	4,631.13
DC 16/08/24	New Plymouth District Council	Rates	849.60
DC 16/08/24	Smokeylemon	Logo design	460.00
DC 16/08/24	Inglewood District Health Trust	Grant	22,500.00
DC 16/08/24	Inglewood United Rugby Netball Club	Grant	1,411.96
DC 16/08/24	Ruta La'Ava	Grant	681.01
DC 16/08/24	North Taranaki Community House	Grant	2,860.00
DC 23/08/24	Nova Energy	Electricity	122.55
DC 23/08/24	Courtney Blakeney-Williams	Grant	1,000.00
DC 23/08/24	The Bishop's Action Foundation	Grant	4,500.00
DC 30/08/24	Eltham Association Football Club	Grant	9,134.45
DC 30/08/24	Eltham Business & Professional Assn	Grant	1,894.75
DC 30/08/24	Stratford Eltham Rugby & Sports Club	Grant	17,665.50
DC 30/08/24	Taranaki Diocesan School for Girls	Grant	30,000.00
DC 30/08/24	Taranaki Garden Trust	Grant	1,550.00
DC 06/09/24	Manukorihi Hapu Charitable Trust	Grant	3,588.90
DC 06/09/24	Orapa Kindergarten	Grant	10,000.00
DC 06/09/24	Sport Taranaki	Grant	30,000.00
DC 06/09/24	Stratford Health Trust	Grant	1,391.83
DC 06/09/24	Taranaki Pioneer Village	Grant	25,068.80
DC 13/09/24	Central Taranaki Blue Light	Grant	8,217.40
DC 13/09/24	East Taranaki Environmental Trust	Grant	24,987.50
DC 13/09/24	Gymnastics Waitara	Grant	7,193.50
DC 13/09/24	Inglewood District Health Trust	Grant	22,500.00
DC 13/09/24	Inglewood First Trust	Grant	24,750.00
DC 13/09/24	Life Education Trust Taranaki	Grant	7,500.00
DC 13/09/24	North Taranaki Community House	Grant	2,860.00
DC 13/09/24	Stratford Community House Trust	Grant	5,145.75
DC 13/09/24	Stratford District Theatre Trust	Grant	5,500.00
DC 13/09/24	Stratford Health Trust	Grant	131,026.25
			410,195.64

### Accounts approved for payment at the meeting

Computerwise	McAfee monitoring	9.78
Embark Solutions	Monthly software fee	288.31
Marsh	Insurance	10,752.50
Rotokare Scenic Reserve Trust	Dinner	172.50
Fluxx	Annual subscription	US\$14,558

Jamieson/McDonald

### Stratford Eltham Rugby & Sports Club

It was agreed that Mr Erwood will visit the club to check on progress of the project.

### **TET Grants Budget for the year – Budget vs Actual**

The report 'Grants Approved Y/E 30/06/25 (as at 31/08/24)' had previously been circulated.

The report was received.

### **SIPO**

The draft SIPO prepared by Craigs Investment Partners was discussed. The document was adopted, with the change of wording on page eight to "There is a rotation of Trustees over time via the electoral cycle".

Jamieson/Bedford

In light of the SIPO, it was agreed that the current year budget will be reviewed at the October meeting.

### **Advances to community groups**

The information from the Inglewood Welfare Society was received. Mrs Stevenson will discuss the governance structure with the organisation.

Mr McDonald provided an update on Age Care Central Limited.

It was agreed that organisations should provide financial statements every two months, as a minimum.

### **Trust deed update**

Mr Hassall advised that a draft deed had been received overnight from Connect Legal. This will shortly be circulated.

### **Fluxx grants system**

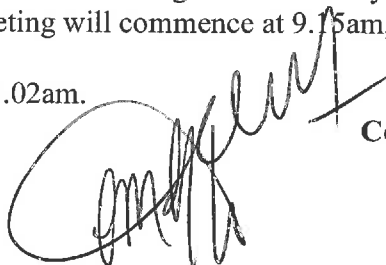
Mr Hassall advised that work on the new grants software system had commenced. Mr Davey will be involved in the process. It is anticipated that the new system will go live in January.

### **Scooters**

It is likely that the container of scooters will arrive within the next month. The agencies will then be restricted to apply for funding for maintenance purposes only. An application will be required from the agencies to uplift any new scooters from the container.

It was agreed to hold the next meeting on Wednesday, 16 October 2024, at 84 Rata Street, Inglewood. The Annual General Meeting will commence at 9.5am, with the October monthly meeting to follow.

The meeting closed at 11.02am.



**Confirmed**

**Chairman**