

TARANAKI ELECTRICITY TRUST

MINUTES OF A MEETING OF TRUSTEES HELD AT 84 RATA STREET, INGLEWOOD ON WEDNESDAY 16 OCTOBER 2024 AT 9.35 AM

Present

Mr Davey (Chairman), Messrs Bedford, Erwood, McDonald & Hassall; Mrs Stevenson. Also in attendance was Melissa Maw (Athletics Taranaki).

Apology

An apology was received and sustained from Mr Jamieson. It was noted that a proxy had been provided.
Erwood/Davey

Election of Chairman

Chairman Davey vacated the chair. Mr Hassall called for nominations for the position of Chairman.

Mr Erwood was nominated via Mr Jamieson's proxy, which he seconded himself.

Mr Davey was nominated by Mr McDonald, seconded by Mrs Stevenson.

By show of hands, Mr Hassall declared Mr Davey was elected as Chairman. Mr Davey then took the chair.

Election of Deputy Chairman

Chairman Davey called for nominations for the position of Deputy Chairman. Mr Erwood was nominated by Mr Jamieson's proxy, seconded by Mr McDonald.

Mr McDonald was nominated by Mr Davey, seconded by Mrs Stevenson. Mr McDonald declined the nomination.

Mrs Stevenson was nominated by Mr Davey, seconded by Mr Bedford.

This required a ballot to occur.

The result of the ballot was a tie. To breakdown the deadlock, Mr Erwood was elected as Deputy Chairman as he was the incumbent.

Trustees update

Chairman Davey advised that himself and Mrs Stevenson had met with TOI Foundation regarding Nga Pekanga Catholic Maori Charitable Trust and Stratford Park. Chairman Davey had also met with Te Kotahitanga o Te Atiawa Trust and Te Kohanga Moa Marae. It was agreed that Mr Erwood would represent the Trust at the Taranaki Sportsperson of the Year awards in November. Mr McDonald advised that he had attended the launch of Medi-Flight Taranaki, an amalgamation of the Taranaki Rescue Helicopter and Taranaki Air Ambulance trusts.

Declarations of conflicts of Interest

Mr Erwood – Stratford Golf Club and Stratford District Council.

Minutes

The minutes of the meeting held on 18 September 2024 were confirmed, with the meeting adjusting the minutes to record that Mr Erwood's casting vote was used in relation to the Inglewood Bowling Club grant.

Erwood/Bedford

Matters Arising

There were no matters arising.

TET Grants Budget for the year – Budget vs Actual

The report 'Grants Approved Y/E 30/06/25 (as at 30/09/24)' had previously been circulated. The report was received. It was also agreed to leave the budget for the current year unchanged.

Waitara Alive

At 9.57am Sarah Bentley-Korff from Waitara Alive joined the meeting. Kura Denness joined at 10.01am. They noted that their organisation was pulling back on the work being done to rebuild and focus on a few projects. There is still a desire to do events and there is confidence that these can be delivered. There is an intention to bring on a contractor to assist. Upcoming projects include 12 days of Christmas, Christmas Parade, Christmas tree, midwinter random acts of kindness, Maori business expo and business breakfasts. Americarna is all on track. Sarah Bentley-Korff and Kura Denness left the meeting at 10.18am.

Grants

1. TET Athletics Taranaki

Melissa Maw answered questions from the Trustees especially around the current position of the organisation and coaching in the TET area. She left the meeting at 10.34am.

It was resolved that future applications for funding that includes wage costs must be completed by the governing body, as opposed to an employee to whom the application relates in part or full. The Annual policy will be updated to reflect this change.

Stevenson/Erwood

\$45,000.00 for the Executive Officer's salary, noting that future applications must come from the Board, that the organisation needs to focus on self-sustainability and more events should be held within the TET area, as opposed to outside.

Erwood/Bedford

2. Waitara Mobility Scooter Agency

\$13,500.00 for three scooters, providing proof of purchase is provided.

Stevenson/Erwood

It was noted that in the future, Scooter Agencies will be eligible to apply for funding for maintenance only. New scooters will be sourced from the stock currently held, with the current application process still required to be completed by Agencies. Mr Hassall will liaise with Combined Motors over the best process for collection and storage.

3. Taranaki Indoor Bowls Centre

\$7,000.00 for 10 sets of coloured bowls.

Stevenson/Erwood

4. Urenui Golf Club

The application was declined.

Davey/Jamieson (proxy)

5. Stratford Parents Centre

\$10,400.00 for operating expenses.

Erwood/McDonald

6. Lions Club of Eltham

\$5,000.00 to top up maintenance fund.

Stevenson/Bedford

7. Te Ara Hou Waitara Charitable Trust

The application was declined.

Erwood/Davey

8. Onaero Foreshore Protection Society Inc

The application was declined.

Davey/Erwood

9. Taranaki Synthetic Turf Trust

\$99,999.00 for construction of a high ball fence.

McDonald/Erwood

10. Pukearuhe Hall Society

\$4,500.00 for fridge/freezer and dishwasher.

Erwood/Davey

11. Wildlife.ai Trust

The application was declined.

Davey/Stevenson

12. Inglewood Dramatic Society

\$82,719.00 to replace veranda, install ethernet/wi-fi, LED, internal maintenance and communications, wall screen and upgrade hospitality facilities.

Davey/Stevenson

13. Stratford Singers

\$1,000.00 for operating expenses for the next year.

Davey/Erwood

14. House of Science NZ Charitable Trust

The application was declined.

Davey/Stevenson

15. He Rau Oranga Trust

\$27,783.60 to host five markets and Waitangi Day event.

Davey/McDonald

16. Republic of Whangamomona

\$10,000.00 to host 2025 Republic Day, noting all donations must be for within the area.

Erwood/Bedford

17. Waitara Alive

\$40,000.00 to host various community events, excluding random acts of kindness, with up to \$8,000.00 of the amount allocated for a contractor to assist in running the events.

Bedford/Davey

18. Waitara Alive

\$15,000.00 to host one leg of the 2025 AmeriCARna.

Davey/Stevenson

It was also agreed that TET would not take out any advertisements in relation to AmeriCARna, given the volume of its current spend.

Correspondence

1. Stratford Eltham Rugby & Sports Club

Chairman Davey and Mr Erwood will visit the Club. A monthly update on progress will also be requested.

2. Bishop's Action Foundation

Mr Erwood had previously declined a conflict in relation to the Stratford Golf Club. The request for funding for work to do with the Stratford Golf Club was declined. All future requests must also include costing breakdowns.

Davey/Bedford

3. Dynamite Bay

It was noted that the Stratford building has now been sold. Mr Hassall will follow up with the organisation to arrange for the return of the original \$60,000.00 grant.

Erwood/Jamieson

A schedule of correspondence covering the period 14 September 2024 to 11 October 2024 had been circulated. It was resolved that inwards correspondence be received and outwards approved.

Davey/Stevenson

Accounts

A schedule of accounts had been circulated. It was resolved that the following accounts which had been paid be ratified:

ACCOUNTS PAID TO BE RATIFIED		For meeting 16.10.24	
DC 20/09/24	Stratford Eltham Rugby & Sports Club	Grant	6,316.50
DC 20/09/24	Stratford High School	Grant	39,995.45
DC 20/09/24	Waitara Patchwork Group	Grant	1,000.00
DC 20/09/24	Waitara Senior Citizens	Grant	19,638.50
DC 20/09/24	Computerwise	McAfee monitoring	9.78
DC 20/09/24	Embark Solutions	Monthly software fee	288.31
DC 20/09/24	Marsh	Insurance	10,752.50
DC 20/09/24	Rotokare Scenic Reserve Trust	Dinner	172.50
DC 20/09/24	Fluxx	Annual subscription	US\$14,558
DC 27/09/24	Inglewood United Rugby Netball Club	Grant	23,382.63
DC 27/09/24	Ryan Johnson	Grant	2,000.00
DC 27/09/24	Midhirst Scout Group	Grant	1,285.50
DC 27/09/24	Taranaki Motorsport Facility Charitable Trust	Grant	2,489.55
DC 27/09/24	Taranaki R.A.T.S	Grant	1,000.00
DC 27/09/24	Daniel Zhou	Grant	2,000.00
DC 27/09/24	Mike Davey	Remuneration	12,290.94
DC 27/09/24	Jono Erwood	Remuneration	7,079.95
DC 27/09/24	Alan Jamieson	Remuneration	5,853.21
DC 27/09/24	Melissa Stevenson	Remuneration	5,919.77
DC 27/09/24	Tony Bedford	Remuneration	6,487.17
DC 27/09/24	Peter McDonald	Remuneration	5,807.45
DC 27/09/24	Inland Revenue	Withholding tax	15,979.57
DC 04/10/24	Manukorihi Hapu Charitable Trust	Grant	7,140.00
DC 11/10/24	Ngati Mutunga Community Development CT	Grant	6,545.72
DC 11/10/24	Stratford Health Trust	Grant	26,164.75
DC 11/10/24	Taranaki Area Floral Art Group	Grant	3,000.00
DC 11/10/24	Taranaki Garden Trust	Grant	4,487.00
			210,770.25

Accounts approved for payment at the meeting

Computerwise	McAfee monitoring	119.03
Connect Legal	Annual report to auditor	172.50
Embark Solutions	Monthly software fee	288.31
Marsh	Insurance	4,579.71
Fluxx	Onboarding to system	US\$16,625

McDonald/Erwood

Advances to community groups

The information from the Inglewood Welfare Society and Age Care Central Limited was received.

Trust deed update

Further drafting of the Trust Deed had been circulated just prior to the meeting. It was agreed to have a workshop in relation to this after the completion of the 20 November meeting, which will now commence at 1pm.

Fluxx grants system

Mr Hassall advised that good progress was being made on the new system.

Remuneration review

It was noted that the mid-Electoral Cycle review of remuneration is due at the end of the year. It was agreed to engage Tandem Group to perform this for both Trustees remuneration and the Executive Secretary's contract.

Stevenson/Davey

Signage

New signs are to be arranged for both the TET Multisports Centre (Stratford) and the Taranaki Community Stadium Trust (Inglewood).

December meeting

It was agreed to move the December meeting to Thursday, 12 December. It will still commence at 9.15am.

Cleaning

Mr Hassall left the room at 11.54am.

It was agreed that a cleaner will be contracted for five hours per month at \$30 per hour.

Davey/Stevenson

Mr Hassall returned to the meeting at 11.56am.

Central Taranaki Community Safe Trust

With an application pending, it was agreed to invite the Central Taranaki Community Safe Trust to the November meeting.

TET Tertiary Scholarships

Mrs Stevenson will review these applications and report back to the November meeting.

Roof leaks

Given the number of new roof leaks, it was agreed to engage Wayne Eustace to inspect the internal gutters and propose a solution.

Grants over \$100,000.00**1. Stratford District Council**

Mr Erwood left the meeting at 12 noon.

\$100,000.00 for powerbox, youth projects and event delivery.

Stevenson/Jamieson (proxy)

Mr Erwood returned to the meeting at 12.09pm.

2. Urenui Pa Trustees

\$200,000.00 for whanau room construction.

Bedford/Stevenson

3. Stratford A & P Association

\$200,000.00 for development of Stratford Park Equestrian Complex.

Bedford/Davey

4. Taranaki Community Stadium Trust

\$189,399.00 for wages, operational expenses, capital projects and drawings for the proposed changing facilities at Carnival Park.

Bedford/Davey

5. Nga Pekanga Catholic Maori Charitable Trust

\$1,500,000.00 for construction of the Wisdom Village – 24 houses, providing full funding is achieved from other sources prior to the drawdown.

Bedford/Davey

6. Tutaki Youth Trust

\$120,000.00 for salaries, programmes and activities resources.

Bedford/Davey

7. North Taranaki Sport & Recreation Inc.

\$2,000,000.00 for construction of changing rooms and public amenity pavilion, providing full funding is achieved from other sources prior to the drawdown.

Bedford/Davey

8. 800 Trust

The application was declined.

Bedford/Davey

9. Taranaki Motorsport Facility Charitable Trust

The application was declined.

Bedford/Davey

10. Te Kotahitance o Te Atiawa Trust

The application was declined.

Bedford/Davey

11. Pukerangiora Inc.

The application was declined.

Bedford/Davey

The meeting closed at 12.56pm.

It was agreed to hold the next meeting on Wednesday, 20 November 2024, at 84 Rata Street, Inglewood at 1pm.

Confirmed

A handwritten signature in black ink, appearing to be 'M. J. T.', written in a cursive style.

Chairman